



## **Minutes from LAB Board Meeting - Wednesday August 18, 2004**

The LAB Board meeting was called to order at 6:30 pm.

Officers present: John Curri, Suzanne Jones, Gwen Birck, and Linda Khan

Absent: Elanya Bairefoot, who sent in her regrets.

Linda Khan took the minutes in Elena's absence.

Treasurer Gwen Birck passed to the President a list of volunteers taken from the membership renewal forms.

President Suzanne Jones distributed the agenda for the meeting – the first meeting after the installation of officers.

Bank Account: Gwen submitted the bank account report for the fiscal year 2003/2004. The opening balance was \$851.35 and the present balance is 964.40. See attached. There was a discrepancy with a \$50.00 item. This item was listed as a room reservation charge, but was originally a deposit, and should have been deducted from the final bill. Suzanne will look into this and report back to the committee.

Continuing/Professional Workshop: Suzanne announced the date and place for this workshop – Friday, October 1, at Florida Institute of Technology. The speaker will be Communications Professor, Sharon Irwin. A draft plan for the workshop was discussed. Suzanne will send information about the workshop and an application form through the LAB listserv and the LAB newsletter. The fee for the workshop was set at \$3.00.

Theatre Night: A tentative date of February 11, 2005 was set for Theatre Night. The location is the Cocoa Village Playhouse and the show is "Brigadoon." A 50% deposit is needed to reserve seating. Suzanne will send an email to members to inform them about the play and to find out how many are interested in going. The playhouse has to be notified by September 7. The recommended price for the event is \$17.

LAB Newsletter: The next newsletter will include an application form for the upcoming workshop and other newsworthy material. Suzanne suggested that LAB compose a list of every library in Brevard County for inclusion on the LAB-LINK web site.

2005/2006 Officers: Open positions for the 2005/2006 year are: Treasurer and Vice President. A discussion ensued on how to encourage members to volunteer for these positions, and also how to increase membership – one idea was to send application forms to former members.

Spring Meeting: Need to find a location and a speaker. Some suggestions were the Space Coast Inventors Guild, Storytellers Guild, and the Chocolate person. The venue, date and time suggested for this meeting are the Melbourne Public Library, on March 30, or 31, from 6:00 to 8:45. Gwen will call to reserve a room.

2005 Membership Directories: Gwen will update the list for the membership directory.

2005 Banquet: Some ideas – meeting at a Golf Course, bird watching. John will contact all area golf courses to determine fees for banquet facilities.

Next Board Meeting: January 12 or 13, 2005. This meeting was adjourned at 7:40 pm.