



Minutes from Executive Board Meeting
Evans Library
Monday, December 4, 2006

Present: Linda Khan, President; Jennifer Morrison, Vice-President; Janice Murray, Treasurer; Jean Sparks, Secretary; Suzy Jones, Past President.

Call to order: 5:30 p.m. by Linda.

The minutes were approved. Janice reported that the audit committee met and approved the organization's books.

Workshop wrap-up: The Board agreed that the workshop was excellent. The presenter Suzi Holler has been thanked. Janice received receipts from those who provided refreshments and wrote checks for them.

Next Board meeting: We will meet on Wednesday, March 7, at 5:30 p.m. at Evans Library to plan the banquet.

Theater night: Suzy reported that we will see *The Seven Year Itch* at the Surfside Playhouse, probably on January 27, 2007. Ticket prices are not final but may be \$12 each if we buy 10 or more, \$11 for 20 or more.

FLA award: Money raised at the last banquet from the auction of artist R.L. Lewis' painting (\$350.00) will be used to provide a paraprofessional library worker with one day's registration and food at the annual Florida Library Association conference which will be held April 10-13. Linda will remind members via the LAB listserv to send in nominations, and Jenny will alert Brevard County library directors of the opportunity for their staff. Linda will email the Board a list of possible criteria for selecting a winner from the nominations; we are to add our input. A decision on the winner must be made at the March Board meeting.

Winter newsletter: Suzy plans to mail it in late December. It will contain membership renewal forms and reservations for theater night.

Membership renewal: We currently have 57 paying members; in addition the president has a free membership and lifetime members are pre-paid. A membership drive like last year's will be conducted with a prize of a free banquet ticket to the person who brings in the most new members. Members can be anyone interested in libraries.

State of the organization archives: Jean reported that financial records are more complete than the minutes. Linda has collected a large number of LAB papers which will be sorted by her student assistant and interfiled with the existing records. We will report on the results at the next meeting.

Budget: Janice gave us a list of LAB's activities that cause recurring expenses (attached). She then gave us a budget proposal for 2007 (attached) based on amounts spent in recent years. We can project \$530 of income from 53 members and we have a balance of \$1307.53 at present. It was agreed that the dues should remain at \$10 annually and that consideration should be given to a membership package with perks like a mug, pencil, etc., as thanks for joining. We may need to consider a fund raising event in the future such as a silent auction or garage sale.

Janice was asked to provide a list of last year's expenses to give us a base for planning for the coming year.

Spring general meeting plans: The election will be held at this meeting in keeping with the bylaws. Jenny volunteered to contact the Kennedy Space Center Library to see if we can hold the meeting there and have a tour, with the Florida Solar Energy Center as back up. It was felt that no program will be needed if we can meet in one of these libraries. The bylaws require the Spring meeting to be in March, but, because of the early darkness in March, the Board agreed to set the meeting at 6:00 p.m. after the time change in the first week of April. At the same time we will propose a change to the bylaws so that there will be more flexibility in the date of the Spring meeting in the future.

Future LAB events: The idea of investigating whether the group can use Florida Tech vans to drive members to special events was raised. With transportation, we could plan trips to such things as the Miami Book Fair. Jenny will look into touring museums in Brevard.

Board member recruitment: The following have agreed to serve as Board members next year:

Jenny Morrison, President
Linda Khan, Past President
Janice Murray, Treasurer
Jean Sparks, Secretary

Kathy Turner will be asked to remain as LAB listserv administrator.

The only position which needs filling is Vice-President, and Board members should be looking for someone.

Some discussion on whether to reinstitute the telephone committee did not result in a decision, but it was agreed that people should be encouraged to volunteer to help with LAB functions.

Further interest in the idea of having a welcome package for members was shown.

Adjournment: 6:40 p.m.

Minutes submitted by Jean Sparks, 2006/2007 Secretary.

