



Minutes from Executive Board Meeting
Evans Library
Monday, August 20, 2007

Present: Jenny Morrison, President; Jack Newcombe, Vice-President; Janice Murray, Treasurer; Jean Sparks, Secretary; Linda Khan, Past President.

Call to order: 5:15 p.m. by Jenny who welcomed the group with food and distributed the agenda.

Discussion of goals for LAB for the year:

- Increased membership
- Enhanced networking among members
- Increased interaction among diverse types of libraries in Brevard
- Continuing education opportunities including computer training
- New approaches to communications among members, perhaps via Facebook, online newsletter, updated LAB web site

Jenny hopes to distribute a survey to members asking how these goals can be fulfilled.

Approval of minutes: Minutes of the annual banquet and officer installation were approved as presented and may be used to add officers to the bank account if desired.

Treasurer's report: Janice reported a balance of \$1166.54.

Recurring expenses with last year's costs:

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|-----------------|-------|
| • Fall workshop | \$ 67 |
| • Newsletter | 70 |
| • Directories | 100 |
| • Theater night | 250 |
| • Banquet | 591 |

These expenses total approximately \$1100, much of which is returned to the treasury when tickets and meals are paid for by members.

It was noted that continuing education speakers in the past have been unpaid but are sometimes given an honorarium up to \$50 and up to two free meals. There was a non-recurring FLA conference registration award of \$170 last year.

Continuing education and other activity ideas: Jack led a discussion of possibilities including

- Training on developing book discussion groups
- Local speaker on chocolate with samples

- Electronic resources for gardeners, perhaps led by someone from the University of Florida's agricultural extension service
- Electronic and non-electronic resources for genealogy
- Workshops or programs on Facebook, Myspace, YouTube, RSS feeds, blogs, Web2, and other networking tools, either for professional networking for LAB members or as current awareness sessions
- Explanation of technical concepts such as bandwidth, wifi, why it takes so long for web pages to appear, etc.
- Theater ticket deals, possibly from King Center
- Tours of Harris, Florida Tech botanical gardens, other local spots of interest
- Trips arranged by a travel agent to the Keys (Hemingway conference), Miami book fest, Hurston or Rawlings homes
- Brevard Reading Festival in March, 2008 (Hispanic theme)

Fall workshop: It was agreed that Jack will develop a program on web collaboration tools including Facebook. He will check to see if CFLC has an appropriate speaker or will contact a speaker he heard at FLA from SIRSI. He will check with Debbie Anderson at the BCC Palm Bay library about using their computer lab and will try to target an afternoon date in October that coincides with a teachers' in-service day. Jenny volunteered to arrange for food for the event (to be paid from the LAB treasury).

After the workshop, Jack will create a Facebook site for LAB and invite all members to start an account. It will be able to be used to disseminate the newsletter, post pictures, foster communication, etc., among LAB members.

Fall newsletter: Suzy Kozaitis would like all news by September 10 in order to have a September 15 publication date. Jenny will write a president's column and Jack will try to have the subject and details of the Fall workshop finalized.

Annual audit of books: Linda will recruit three people to meet with Janice at Florida Tech on September 12 or 19 at 5:30 to complete this task.

Next Board meeting: No meeting was set. We will attempt to plan the Fall workshop by email.

Adjournment: 6:30 p.m.

Minutes submitted by Jean Sparks, 2007/2008 Secretary.