



Minutes from Executive Board Meeting
Evans Library
Tuesday, February 3, 2009

Present: Jack Newcombe, President; Nate Hosburgh, Vice-President; Debbie Anderson, Treasurer; Jean Sparks, Secretary, Suzanne Kozaitis, Newsletter Editor.

Call to order: noon

Treasurer's report: Debbie reported a balance of \$1824.79. This includes membership dues for 19 people and \$396 from theater ticket money for 22 people. Debbie will reimburse Nate for purchasing the block of tickets. In addition she will reimburse Kathy Turner for an unneeded ticket of Kathy's which has been sold to another member. Evans Library has not paid dues yet for its staff members; Kathy Turner will be asked if she can facilitate that process. Debbie suggested that the treasurer should not be responsible for memberships and theater night reservations.

Membership: Jack appointed Suzy as official Membership Chair, recognizing that she has been serving in this capacity de facto. It was noted that a number of people showed an interest in membership activities on their renewal forms and could share in the work. Suzy will write a form letter to remind past members who have not yet renewed this year to pay their dues by the deadline of Feb. 25. Nate will email the letter based on his Access database of members which can generate a list of those with non-renewed status. The membership year is January-December (whereas the fiscal year is June-May).

It was decided to recognize members who bring in new members with a plant or other gift at the banquet, and/or to pay their way to the banquet.

Debbie suggested and the committee agreed to a change in the by-laws to add an institutional membership category. This covers an institution paying dues for its employees who become voting members, whereas an organization member is an organization that belongs as a non-voting member. The following re-writing of the by-laws will be presented at the Spring meeting for approval by the membership. It includes the addition of purchased lifetime memberships, which have been in effect for some years without being mentioned in the by-laws, in addition to the section on institutional memberships.

Article III: Membership

Section 1

Membership in the Library Association of Brevard shall be open to any active, former, or retired library or information center worker, library student, or other interested party and shall be conferred upon payment of annual dues.

Section 2

Organizations may join as non-voting members.

Section 3 (I just made the construction parallel)

- (a.) Honorary membership may be conferred by a majority vote of the Executive Board upon any individual who has made an outstanding contribution to the Association or the profession. Honorary members shall be non-voting members.
- (b.) A lifetime membership may be conferred by a majority vote of the Executive Board upon Past Presidents.

Section 4

- (a.) Annual dues for individual members shall be ten dollars. A lifetime membership may be purchased for a one time payment of one hundred dollars.
- (b.) Annual dues for organizations shall be twenty-five dollars.
- (c.) An institution may pay annual dues for its employees at the rate of one hundred dollars for up to eleven members. Additional memberships will be at the usual rate.
- (d.) Honorary and lifetime members of the Association shall be exempt from payment of dues.

Newsletter: The newsletter is now posted on the LAB website. Consideration will be given to who might like to receive it in print or only online, but the directory should stay in print for privacy's sake.

Spring general meeting: Nate will contact Dee Evans at Holmes library to see if the meeting can be held there in March or April, excluding the first week of April. The agenda will include:

- President's comments
- Treasurer's report
- Nominating committee report and vote on the offices of Vice President/President Elect and Secretary
- Vote on amending Article 3 of the by-laws
- Tour of library
- Refreshments

Nominating committee: Jack will ask Past President Jenny Morrison to be chair of a nominating committee as stated in the by-laws. Candidates are needed for Vice President/President Elect and for Secretary. Debbie will continue as Treasurer and Nate will become President.

Annual Banquet: Jack will find out about the availability of an Italian restaurant in Merritt Island, preferably for the second week of June. Ideas for a program centered around plants and gardening, possibly organic or citrus. An agricultural extension agent will be considered for the speaker. Officers will be installed and a plaque presented to the outgoing President.

Annual audit of treasurer's books: Jack appointed a committee of three people in accordance with the by-laws to review the treasurer's books. They were Nate Hosburgh, Jean Sparks, and Suzanne Kozaitis. [The committee convened following the meeting and found the books to be in good order.]

Adjournment: 1:45 p.m.

Minutes submitted by Jean Sparks, Secretary