



Minutes from Executive Board Meeting  
Florida Institute of Technology  
Evans Library  
Melbourne, FL  
Monday, March 8, 2010

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**Present**

Nate Hosburgh, President; Deborah Anderson, Treasurer; Ashley Romans, Secretary.

**Call to Order**

04:05 pm

**Treasurer's Report/Audit**

Deborah gave the board a physical copy of the report. A current balance of 1,572.65 was reported. Deborah stated that membership is down from \$530 to \$360 this year. Partly due to a lifetime membership of \$100 received last year. This is also because the membership went down by 8 people.

All in all, she said that LAB is in good shape financially.

She stated that she is planning on supplementing the fiscal Treasurer's Report with an annual Treasurer's Report.

Deborah requested an annual audit of the accounts.

The audit was successfully completed by Kathy Turner, Suzanne Odom, and Ashley Romans.

**Spring Meeting**

The Spring Meeting was discussed and planned. Nate reported that Fran Reid of the Satellite Beach Public Library has agreed to host the Spring Meeting.

The intention and hope of maintaining a balance of library types (public, academic, special, etc) within LAB, and in particular in the offices, was discussed.

The time and date of the meeting was discussed. It was decided the meeting would be held at 6:00 pm on Wednesday, April 14<sup>th</sup>.

**Officers**

Minutes respectfully submitted 04/07/2010 by Ashley C. Romans, 2009/2010 Secretary.

Deborah and Ashley stated that they are both happy to continue on in their appointed offices for the following year.

Fran Reid was discussed as a possible candidate for Vice President. Nate said he would speak to him concerning this possibility.

### **Annual Banquet**

Chameleon Fusion Bistro was discussed as being a good place to hold the Annual Banquet.

Nate suggested forming a Banquet Planning Committee. He mentioned that there are several people who have indicated they would be interested in serving on such a committee. He said that he would be in contact with those people.

### **Membership**

Deborah stated that all of the membership paperwork had been turned over to the Membership Chair (Suzy Kozaitis), as of March 5<sup>th</sup>, 2010.

### **By-Laws**

Several changes to the by-laws were discussed. These changes can be seen on the following page, and will be voted on at the Spring Meeting.

### **Adjournment**

04:35 pm

## Proposed Changes to the LAB By-Laws

### Article III: Membership

#### Section 7

- (a.) The fiscal year of the Association shall run from July 1 through June 30.
- (b.) The membership year for the Association shall be the same as the calendar year.
- (c.) Annual dues shall be payable to the Library Association of Brevard and mailed to the Treasurer or Membership chair.

### Article IV: Officers

#### Section 2 Nomination and election of officers

- (a.) In January a three-person Nominating Committee shall be elected by the Executive Board at a Board meeting. Whenever possible, the Past President shall be chairperson of the Nominating Committee. If a Nominating Committee is not elected, the responsibilities of the Nominating Committee are thereby transferred to the Executive Board.
- (b.) This committee shall prepare a slate and secure the consent of candidates for the elective positions. The committee shall nominate one candidate from among the general membership for each office that is open.
- (c.) The Nominating Committee shall make its report to the Executive Board at a Board meeting. The names of the nominees shall be announced to the membership. This may be done by direct mail to the members, by email to the members, and/or by publication in the Newsletter of the Association. At the meeting held in March or April additional nominations may be taken from the floor, provided that the consent of the nominee has been previously obtained. If there are no further nominations, the slate as presented shall be voted on by those members present. If there are nominations from the floor, the officers shall be elected by direct mail or email at least one month prior to the annual banquet. Only members in good standing shall be able to vote or run for office.

### Article V: Meetings

#### Section 1

There shall be a minimum of three meetings of the Association per year, one of which shall be in March or April (see Article IV, Sec. 2(c)) and one of which shall be the annual banquet, held before June 30<sup>th</sup>.

- (a.) Times and places of meetings shall be determined by the Executive Board.
- (b.) Business matters of the Association shall be conducted at all meetings with the exception of the annual banquet.