



Minutes from Continuing Education Workshop
Florida Institute of Technology
Evans Library
Melbourne, FL
Friday, November 4, 2011

The workshop began at 1:10pm.

There were 8 attendees.

LAB President, Fran Reid, introduced the workshop speaker, Dona Gaynor, Director of Career Management Services at Florida Institute of Technology.

Ms. Gaynor gave a wonderful presentation regarding resume writing for librarians.

President Fran Reid presented Ms. Gaynor with a certificate of appreciation plaque and \$50.00 gift card from Barnes and Noble.

Special thanks to Richard Shea for providing the refreshments and gift card.

Special thanks to Fran Reid for providing certificates of appreciation and frames.

A mock interview session was provided for participants of the workshop. There was much discussion about interview and hiring experiences.

Fran Reid presented Vice-President Janice Murray with certificate of appreciation for LAB workshop coordination.

Workshop concluded at 4:30.

Minutes respectfully submitted 11/8/2011 by Kellie Gerson, 2011/2012 Secretary.