

LAB Executive Board Meeting – Agenda and Minutes

Wednesday, March 12, 2025. 4:00pm Online

Board Members - Deborah Anderson (DA), President; Shawn Thomas (ST), Vice President; Holly Tkaczyk (HT), Treasurer; Valerie Gallucci (VG), Secretary; Nancy Maloney (NM), Membership Chair

Welcome Shawn Thomas new Vice President!

Present: Nancy Maloney, Holly Tkaczyk, Deborah Anderson, Valerie Gallucci, Shawn Thomas
Notetaker– VG, Secretary & DA, President. Approved.

Call for additions/corrections to today's agenda.

1. Quarter 1 report 2025–01.22.2025 and 02.05.2025 minutes approved. DA will upload minutes to LAB webpage and email membership roster with link and update. Necessary to wait on details for the CE event.
2. Treasurer's report – HT \$547.11 in the account currently, does not include donation check from NEFLIN
- 3) Membership report - NM Nancy sent out an email to members after Debbie's reminder email. There was a discussion about the necessity of the Membership Chair role, and the importance of workflow communication.
- 4) Non-profit status update - A member has found a lawyer who is willing to work on this for LAB pro bono. DA is waiting for a call. [More information to come.](#)
- 5) Marketing Chair Board member, vacant - DA is meeting with someone on Friday, and will approach them about taking a seat on the Board in this capacity. Person is a committed friend of libraries with a strong PR background. [Board approved a motion for DA to contact this person about becoming marketing chair or consultant.](#)
3. Programming, 2024–2025:
 - a. Community involvement - NAACP partnership clean-up events scheduled. Saturday, April 5 (in conjunction with Melbourne Trash Bash), July 12, October 18; 8-9am. DA previously emailed to the membership roster an announcement of all dates. DA will email reminder for the April 5th event. [Courtney from EFSC is interested in being on a community outreach committee, DA will discuss this with her.](#)
 - b. Florida Tech, Evan's Library – 40th Anniversary Events
 1. ST and DA attended African American Read-In event 02.21.2025.

- a. Future Event: Horizon: The Next 40 Years of Space and Beyond, March 26, 2025, 3:00-4:30pm
- 2. DA met with Nancy Garmer, FL Tech Evans Library Associate Dean, 02.25.2025. Discussed LAB, membership, and CE event collaboration. Meeting outcomes:
 - a. Nancy Garmer joined LAB and will pass on membership form to the new Dean and encourage staff membership. DA suggested institutional membership.
 - b. Evans Library agreed to collaborate on Archive CE event (see below for details)

- c. Spring 2025 Continuing Education Event - Library archives.

- i. Collaboration between LAB and Evans Library

- ii. April 11, 2025, 2:00-4:00pm
 - iii. Evans Library Library Link Rm 2-202, 2nd FL
 - iv. Speakers:

Erin Mahaney, Archivist, will speak about how to discern what is valuable or not for non-archivists **Nancy Garmer** is confirming time and date with **Erin**

Dr. Gordon Patterson, Professor, FI Tech Professor for last four decades, College of Psych, and Liberal Arts. Historian and environmental conservationist. Will discuss experiences/discoveries/anecdotes while researching archives

Author: *Missiles, Micchief, and Mayhem: The Secret History of Countdown College*. (Additional titles at link)

Dr. Patterson and his wife, Dr. Joy Patterson, created an endowment to support the Botanical Garden on campus, *Joy and Gordon Patterson Botanical Gardens*. They have offered to give a tour of the Gardens at the end of the event. **Nancy at FIT** will work on visual materials for the event. There was discussion about opening the event to history faculty at EFSC and encouraging attendance by public librarians. FIT will provide refreshments, will there be a registration cap? DA is figuring out registration logistics at the moment, and may want to use FIT's registration platform if possible. Waiting to hear back from Nancy Garmer.

(v) Tentative event schedule:

- 1:30-2:00 Set-up, DA and any other Board members able to get there early
- 2:00-2:15 Networking
- 2:15-2:45 Erin Mahaney
- 2:45-3:00 Q & A
- 3:00-3:30 Dr. Gordon Patterson
- 3:30-3:45 Q&A
- 3:45 - Botanical Garden Tour

(vi) Action items:

- Flyer - FI Tech, Nancy Garmer
- Registration - Do we want "registration" through email to the Board?
- Set-up: DA,
- Refreshment & papergoods - DA
- Plant Door Prize - DA

Gift Card - HT will get \$25 gift card from Barnes and Noble
Speaker Honorarium: HT two checks for \$50. ea.

Name tags - DA

Thank You cards for Speakers - HT will complete cards and include checks

Blank Membership Forms - DA

What else - None

v.NEFLIN supports online programming? HT report outcome of inquiry. HT has supplied the NEFLIN contact.

Are all Brevard Libraries (including special and media centers) members of NEFLIN?
We don't need to be redundant. Does LAB proceed? Need a volunteer from the Board to follow-up. HT to investigate program availability. LAB might consider an online forum for networking, when needed to build programming options.

vi.Member suggestion - Banned Book session, consider October 2025 (Banned Book week falls in October). If so, do we also organize a Theater event? HT mentioned the Banned Book Library associated with the Unitarian Church on US1. Only open on Saturdays. Staffed by volunteers (?). HT will report at the next meeting. Oct. 5-11th is Banned Book week.

vii.Review and discussion of 2022 Membership Survey results.

4) Grow membership initiative - 2025 Goal

viii.Outreach to local library leadership.

1. FI Tech – DA met with Associate Dean (see above)
2. Brevard County Library – DA to contact BPL contact
3. Brevard Public Schools – Brevard Association of Media Educator (BAME) and BPS County level Media Center supervisor.

4. Website and Social Media –
a. WordPress – DA and ST will work on the updating issue.
b. Social Media – Instagram

Meeting ended: 5:00pm

Next Meeting: Needs to be before the April 11 event. Scheduled Thursday, April 3. 2025 4:00 Online.