

LAB Executive Board Meeting – Agenda & Minutes

Monday, May, 19, 2025, 5:00pm Online

Webpage: brevardlib.org

Facebook Group: <https://www.facebook.com/groups/brevlibex>

Board Members - Deborah Anderson (DA), President; Shawn Thomas (ST), Vice President; Holly Tkaczyk (HT), Treasurer; Valerie Gallucci (VG), Secretary; Vacant, Membership Chair; Susan Houts (SH), Marketing Chair.

Welcome to Susan Houts', Marketing Chair, first Board meeting.

Present: Deborah Anderson, Holly Tkaczyk, Valerie Gallucci, Shawn Thomas, Susan Houts

Notetaker– VG, Secretary. **DA Notetaker**

Call for additions/corrections to today's agenda. **None**

April 3, 2025 distributed to the Board for review. Update on Shared drive document by Friday, May, 23, 2025.

Acknowledgement: Spring CE event LAB and Evans Library collaboration, *Archives and Special Collections*, April 5, 2025. Acknowledgment of its **HUGE SUCCESS!** Thanks Board members Shawn Thomas for her help with registration table and photography, and for Valerie Gallucci for attending with the EFSC delegation.

- a. Recap - 50 attendees from local libraries (est. 30), FI Tech faculty and staff, and community at large.
- b. All feedback received was extremely positive.
- c. The collaboration with FI Tech Evans library and Nancy Garmer was great. FI Tech funded the refreshments.

1) 88 Membership report - Second renewal email will be sent after reviewing the names from NEFLIN of current members who renewed online. Pending (DA)

2) Treasurer's report – HT. **Pending**

3) Non-profit status update - A LAB member **found** a lawyer who is willing to work on this for LAB pro bono. DA spoke with the attorney. He is to email DA with an update. DA had a phone conference call with the lawyer on 03.18.2025. There would be an extensive and costly process to follow. The lawyer will follow up with DA. DA has not received any additional information. The Board decided to not pursue this due to the high cost to file initial paperwork, annual

maintenance of status, and filing of annual tax returns. The money received and maintained by the organization does not warrant the approach.

4) Board members 2025-2026. DA will send out a call now, with a deadline of June 15. Please consider continuing to serve for another term if no one volunteers.

5) Review By-Laws on the webpage. Updates discussed at the July meeting.

6) Programming, 2024–2025:

a) Community involvement - Remaining 2025 NAACP partnership clean-up events scheduled on Saturdays as follows - **July 19 (changed from the 12th)**, October 18; 8-9am. DA previously emailed to the membership roster an announcement of all dates.

b) Annual Banquet - July 2025

- i) Date - **July, 26, 2025**, Saturday, 5:00 (set up at 4pm)
- ii) Venue - Marker 99 approved. Reservation made for 20
- iii) Speaker **VG** suggested an icebreaker
- iv) Drawings -
- v) Dessert **Bring in outside \$10.00**
- vi) Business report with attached detailed Treasurer's report: **DA & HT**
- vii) Board member induction - **ST, VG, & SH (Terms end July 2026)** and other Board members will be inducted at the Banquet
- viii) **SH will make flyer**

c) Banned Book session, October 2025 . Banned Book Library at Unitarian Church
Update HT

- i) Date:
- ii) Movie, *Banned Together*, available free on Amazon Prime. Board members were encouraged to preview. Show movie at event?

7) Grow membership initiative - 2025 Goal DA work with SH

- i) Outreach to local library leadership.FI Tech
- ii) Brevard County Library – DA to contact BPL contact
- iii) Brevard Public Schools – Brevard Association of Media Educators (BAME) and BPS County level Media Center supervisor.
- iv) Review membership survey results - posted on Webpage under "Documents..."
<chrome-extension://efaidnbmnnibpcapcglclefindmkaj/https://brevardlib.org/wp-content/uploads/2022/06/lab-membership-survey-results-spring-2022-1.pdf>

8) Website and Social Media –

- b) WordPress – ST updates LAB Webpage.

- c) Social Media – DA updated organization page from desktop. The group page is connected to the organization page. Must keep both. ST and DA, work ongoing.
 - i) FB-ST is updating
 - ii) Instagram - Does LAB have a page? Do we need one?

Meeting ended: **6:00**

Next Meeting: **July 9, 2025 5:00pm online**